

BITE-SIZE TRAINING FOR MANAGERS

RECRUITMENT, SELECTION & INDUCTION

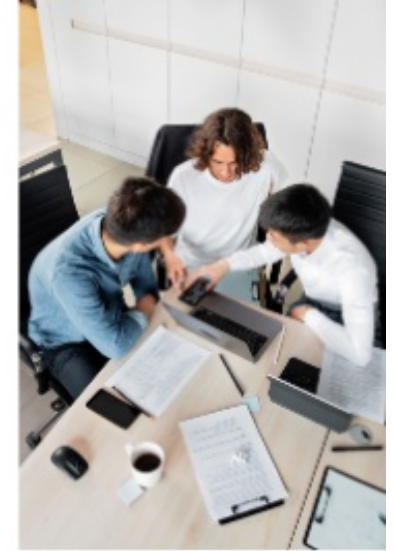
COACHING, FEEDBACK & EFFECTIVE COMMUNICATION

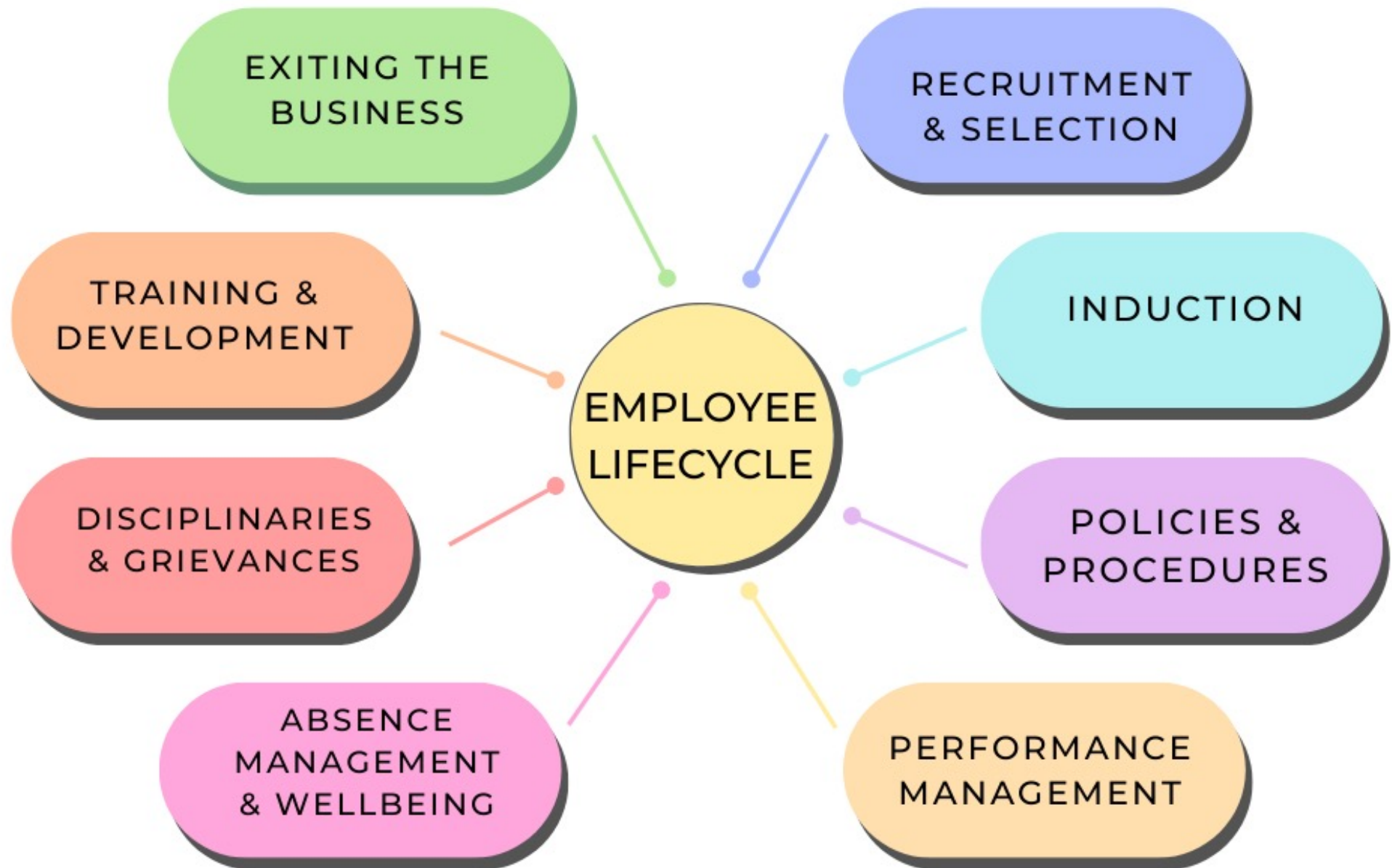
HAVING DIFFICULT YET PRODUCTIVE CONVERSATIONS

MANAGING PERFORMANCE & PERSONAL DEVELOPMENT

EMPLOYMENT LAW & HR POLICIES & PROCEDURES

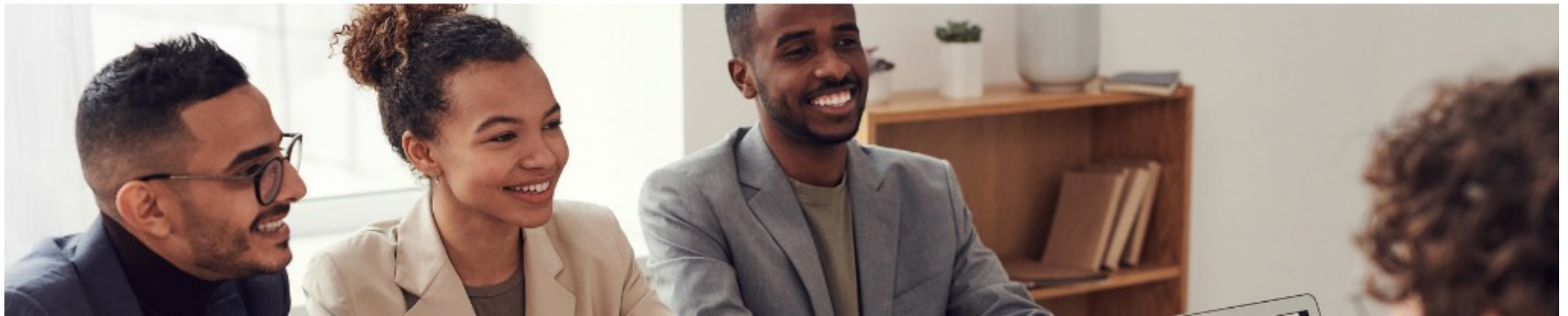
MANAGING ABSENCE & PROMOTING WELL-BEING





WHY CHOOSE BITE-SIZE TRAINING FOR YOUR MANAGERS?

- YOU CAN PICK AND CHOOSE INDIVIDUAL MODULES OR RUN THE WHOLE SET
- COMPLETED ON-LINE IN OWN TIME
- CAN BE RE-USED MANY TIMES FOR NEW MANAGERS AND DURING INDUCTION
- EACH SESSION ONLY 60 MINUTES LONG



HOW MUCH DOES IT COST?

- EACH MODULE IS ONLY £149 + VAT AND IT'S THEN YOURS TO USE AS OFTEN AS YOU LIKE! THIS INCLUDES HANDOUTS AND WORKSHEETS.
- YOU ALSO CAN PURCHASE THE WHOLE SET OF 6 MODULES AT A DISCOUNTED PRICE OF £745 + VAT (BUY 5 GET THE 6TH FREE!)



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FURTHER DEVELOPMENT FOR MANAGERS

ONE DAY MANAGEMENT ESSENTIALS WORKSHOP

FIVE DAY MANAGEMENT DEVELOPMENT PROGRAMME



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IF YOU WOULD LIKE TO FIND OUT MORE
PLEASE EMAIL US AT:

INFO@DITTONHR.CO.UK

